

# ANDOVER CE PRIMARY SCHOOL



## Charging and Remissions Policy

Date Agreed:	September 2025	
Review Date:	September 2026	
Signed:	<i>F. Tiddle</i>	<i>Nicky Parker</i>
	Headteacher	Chair of Governors

## **Extra-Curricular Activities**

The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs, visits and residential experiences can make towards pupils' personal and social education.

The Governing Body aims to promote and provide such activities as part of a broad and balanced curriculum for all pupils at the school and as additional optional activities.

## **Voluntary Contributions**

When additional activities are planned during school time, parents may be invited to make a voluntary contribution towards the cost of the activity. There will be no obligation to contribute and children will not be treated differently if no contribution is made, but permission must still be received.

Parents may also be offered the opportunity to pay in instalments.

The school reserves the right to cancel the activity if the total of voluntary contributions does not meet the cost of the activity e.g. visiting theatre groups, artists, writers or musicians, sports fixtures, visits to places of educational value, hire of films, the travel and activity elements of residential visits held largely within school time.

## **Charges**

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school.

Activities in school hours: Charges may be made for the board and lodging element of residential activities that take place during school hours e.g. annual school journeys.

Activities out of school hours: A charge will be made to cover the full cost of each pupil of the activities deemed to be optional extras taking place outside school hours e.g. residential visits taking place mainly out of school sessions, theatre visits, sporting and musical events.

## **Breakfast Club**

Breakfast club can be accessed daily from 7.45am until 8.35am for £3 per day. After school club is from the end of the school day until 5.45pm for £13 a day.

## **Remissions**

In the cases of family/financial hardship which makes it difficult for pupils to take part in particular activities for which a charge is made, the Governing Body will invite parents/guardians to apply in confidence for the remission of charge in part or in full.

The Pupil Premium may be used in part, to support pupils who are entitled to Ever 6, Free School Meals are a Service Family or who are in Local Authority Care. Currently Pupil Premium can be used to attend breakfast club daily.

## **Grants**

The school will apply for grants for part or the full cost of residential trips for any child whose family is suffering hardship.